

ADVICE FOR CLAIMING FOR YOUR OPERATION ACCOUNT

Enclosed please find your account for surgery from Dr Sywak. You may choose to pay your account in one of three ways:

Pay First, Claim Later

The first choice is to pay Dr Sywak for the full fee owing directly by any of the following means:

EFT transfer – BSB: 082725 Acct #: 566526271 Acct Name: Dr Mark Sywak Business Account Description: your surname and first initial – Please contact our office to notify if you have deposited as we will need to confirm deposit before a receipt is issued

Visa, Mastercard, American Express (over the phone is acceptable)

Cheque (Bank or Personal) or Money Order via post

Cash in person

You may then take your receipt to Medicare who will process both your Medicare rebate as well as your private health fund rebate.

Claim First, Pay The Gap

The second choice is to present your invoice/account to Medicare who will process both your Medicare rebate as well as your private health fund rebate. One (possibly two) cheque/s will be posted to you by Medicare & your health fund (Medibank, MBF, HBA will usually direct deposit to our account and send you notification of that). Any cheques must be made payable to Dr Sywak and must be forwarded to our rooms at Suite 202, 69 Christie Street, St Leonards 2065, Attention to Dr Mark Sywak. You will also need to make up the gap payment (please contact our rooms for this figure) by any of the following means:

EFT transfer – please see above

Visa, Mastercard, American Express(over the phone is acceptable)

Cheque or Money Order by post

Cash in person

Pay the Gap, Claim the Rebates

The final choice is to pay your gap up front by contacting our rooms for the figure and paying by the following means:

EFT transfer – please see above

Visa, Mastercard, American Express(over the phone is acceptable)

Cheque or Money Order by post

Cash in person

You will need to present your invoice/account to Medicare who will process both your Medicare rebate as well as your private health fund rebate. One and possibly two cheques will be posted to you by Medicare & your health fund (Medibank, MBF, HBA will usually direct deposit to our account and send you notification of that). Any cheques must be made payable to Dr Sywak and must be forwarded to our rooms at Suite 202, 69 Christie Street, St Leonards 2065, Attention to Dr Mark Sywak

Should you have any queries regarding the above or if you wish to organize an installment plan for your gap, please contact Andrea or Jane on 9437.1731